



Council of Virginia Beach Volunteer Rescue Squads, Inc.
September 18th, 2019: 1801-2015
EMS Headquarters

Minutes:

Members in attendance: Jay Kerr (R01), Tom Reading (R01), Kay Laws (R02), Tanya Barnes (R04), Michael McCracken (R04), Chris Daly (R05), David Coulling (R05), Nancy Gregory (R06), Paul Kamus (R09), Sherry Barringer (R13), Matt Chiarada (R14), Travis Smith (R14), Korinne Islam (R16), Bonita Teaford (R16), Julie Barnes (R17), Joan Davis (R17), David Wheeler (MRT), Bobby Hill (Foundation), Ed Brazle (VBEMS), Joseph Hundley (VBEMS), Reggie Padgett (Fleet-CG)

Call to Order: 1801

Welcome/Introductions/Approval of Minutes– David Coulling

- Kay Laws motions for approval of minutes, seconded by Tanya Barnes, approved unanimously.

1803-1857

Department of Public Works/Fleet Management Division- Reggie Padgett

- City Garage provides a report to City Council and Department of EMS every Friday.
- City Garage has a team of mechanics specific for Public Safety apparatus
- Our job is to advocate and work with vendors on behalf of the Rescue Squad
- R05 and R13 Ambulance issues with Acquisition and mechanical issues boil down to communications challenges between squads, City Garage, and Vendors.
- Squads can and should come to City Garage with Schematics for new apparatus prior to purchase and we can review and provide input on design issues for best delivered product.
- When City Garage receives units with damaged tires and rims, we complete a DF-75 report and fix in house, anything else requires an additional 3rd party assessor to complete an inspection after damages and after repair is completed in order to assist with liability
- Squads can top off fluids at the Annex facility up until 1am if needed when completing checks and noticing low fluids
- Trucks that are down for other maintenance issues being asked to come back to City Garage Mondays after being released on Friday for PM, how can this be fixed?
 - These vehicles should be retained by Garage over the weekend or serviced prior to being released to squads
 - Vehicles released back to squads when number of units in service is critical prior to weekend to ensure units on road, will have to bear with this from time to time.
- Squad Maintenance officers should help keep track of mileage and PM dates
- City Garage will work on putting out reports for Boats, light duty vehicles and carts in the future, will have to investigate this



- City Garage will investigate creating a standardized "Vehicle Check List" for ambulance inspection for the beginning of shifts
- City Garage will investigate purchasing "Rain-X" for vehicles at Request of vehicles.
- City Garage is willing to send Terry out with rescue squads for vehicle inspections prior to turn over of funds and receipt of units.
- Can City Garage provide a list of ambulance manufactures/vendors that we should stay away from?
 - No, however it would help if rescue squads went through the City Contract with a standardized ambulance, we can assist with getting prices down and quality up.
- Long term the Rescue Squads should consider looking into a single design for vehicle chassis and load out to assist with standardization and pricing.
- Short term- use the Taser document for "Best practices" when designing units and filing for contracts

1900-1911

President's Report – David Coulling

-CO Monitors

- Recommendation to cancel this program due to costs associated and return funds received from Foundation Grant to the Foundation; Motion made, Seconded, and unanimously approved

-GAP Insurance

- Would like to request a grant with foundation for a program for the 300K GAP Insurance for total of \$54K for the 2020 year
- "Motion to pursue Grant Request with Foundation for \$54000 for a \$300k GAP insurance policy for 2020, with intent to pursue program for insurance in following years."
- Motion Made, Seconded, and Approved with R14 Abstaining from vote

-2020 Grant Cycle

- Due Friday, September 20th, 2019

-OSCAR Track Costs

- OSCAR TRACK has been being supported and funded by Chief Lipscomb from funds of other personal ventures to this time, however he is backing out of some of those. Currently OSCAR costs \$345.71/Month for server space, please start thinking if Council would be in support of funding this program if needed in the future or pursue other programs for staffing and other administrative functions.

1911-1912

Treasurer's Report – Nancy Gregory

- Savings as of 6/30/19: \$20,209.15; No update on Checking due to not receiving mail on time

1912-1933

Department of EMS Report, Q&A – Chief Ed Brazle

- Gave annual report; well received by City Council
- Received 2 proclamations from State Senate for event at Court Houses for 5/31 for the Department and for Rescue 5 specifically



- Heart and Lung Law for Line of Duty sickness for PD and Fire however this does not cover Volunteer Rescue nor Paramedics under Rescue only services. City Council has approved Department to pursue legislation with General Assembly for include Paid Medic staff under Rescue departments.
- Monthly open houses- Talk them up with squads and communities- Put this out to scout groups, community organizations, etc.
- Quick Clot approved- Dressings will be integrated into Bleed Kits on vehicles
- “Department working on a “Volunteer Career Path” that has been approved for developmental phases
- Gift Cards as recognition gifts for AICs will be distributed to squads- these were given to the department by a 3rd party group however department can’t do anything with them directly.
- City Manager has stepped down- no change in operations with interim- looking at installation of new City Manager in February/March

-Medical Operations Steering Committee (MOS)-Korinne Islam

- Missed the September 10th meeting
- Hemostatic Agents Discussed

-Training Steering Committee- Dave Coulling

- No Report

-CURED BOARD- Dave Coulling

- No Report

-Fleet/Supply Committees:

- Next Meeting on September 24th, 2019

1933-1953

Coordinator Reports-

-Rescue Foundation-

- Administration Report-** Gina Benefiel (Not Present)
- No Report

-Recruitment Report- Bobby Hill

- Currently in 3rd and final recruiting burst for the year
- Metrics: of the current 553 released AICs 203 of them live outside of City of Virginia Beach borders; of the 255 currently in the release pipeline 122 live outside of Virginia Beach; We make up Hampton Roads with our providers

-Ambient Carbon Monoxide Detector Coordinator- Dave Coulling

- Program discontinued at this time, no further reports following this month

-Bylaws- Demetrius Devore (Not Present)

- No report

-Multi-Squad Fund Drive Coordinator- Jay Kerr

- 9/19/2019 Foundation Photoshoot for fundraiser
- first week of November is when mailers will be distributed

-Recruitment Coordinator- Jay Kerr

- Met in July, Camp 911 went well



- Observer process needs reviewed: are observers not allowed at same time as interns? Is there a specific policy in place? (Chief Brazle to investigate and touch back with council)
- Suggest implementing crew reviews to be done by interns and students as a quality control measure

-Jr. Rescue Squad Liaison- Jay Kerr

- Has had 2 meetings so far for the year
- average of 15-17 youth per meeting
- would like storage and for shirts and other equipment
- still needing adults to help run groups; would like 2 per squad; Lauren from R09 has been a big help, thank you
- meet 1700-1900 on 2nd and 4th Sundays of the month
- Service hour opportunities with the squads, we will help clean stations etc.

-EMS Week Coordinator- Jay Kerr

- Nothing at this time, roughly a year out from next EMS Week

1953-1955

Unfinished Business-

- After Event Surveys:** Can these be shared with Council and Squads? Some can be shared most cannot, it is difficult to create standardized questions due to scope and varied mission of some events
- City Grievance Policy for EMS:** "Appeals" process will be holding an open door for now, a process is being reviewed for implementation. This process is currently on Chief Hundley's desk.
- Accusatory Email:** Timing of emails is important, some would not have sent it out when it was, however it did contain best practices. It is important not to get worked up with communications that are sent out and to reach out to senders to receive clarification of intent if deemed needed.

1955-2000

New Business-

- Nominating Committee:** Paul Kamus and Tanya Barnes
- Budget Committee:** Nancy Gregory and Joan Davis

2005-2005

Medical Trends and Issues- Group Talk

- Best Practices: R5 Chris Daly- Would like to recommend squads investigate collective purchasing of ambulances even if it means giving up a little of squad history or individuality. Long term it will drive down costs and create uniformity that will help members. EMS is willing to donate space to facilitate a meeting of squad leadership for this meeting

2005-2015

Station Reports-

- Station 1:** 9/23/2019 begins work on our new roof; last cookout of the year will be 9/21/2019; Haunted house October 25th and 26th



- Station 2: No Report**
- Station 4:** looking to purchase 3rd ambulance and support truck
- Station 5:** Buying raincoats through same supplier that supplies Navy contracts for large bulk order, anyone interested?
- Station 6:** Thank you to R16 for loaning a truck when we were in need
- Station 9:** We ordered a new ambulance last month
- Station 13:** New Ambulance will be in service as of 9/20/2019!
- Station 8/14:** Replaced roof at R14 last month; Replacement of 1428 via Grant funds
- Station 16:** Grant for replacing 1623 has been approved; Thank you to Chief Hundley for helping remove gear from old squad truck
- Station 17:** Pig pick went well this year even with it being held on a rain date due to Hurricane Dorain
- MRT:** We are wrapping up a Facebook fundraiser for our 28th Anniversary, we have submitted for the Rescue Squad Foundation Grant for Dry suits this year, and we just finished installation of our new Shipboard electronics system for RB3 with the funds donated from last year's grant cycle

September Meeting 11/20/2019 at 1800 VBEMS Headquarters

Meeting Adjourned- 2015